

# CITY COUNCIL MEETING

MUNICIPAL COMPLEX, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, PORTSMOUTH, NH  
DATE: MONDAY, FEBRUARY 3, 2025 TIME: 7:00PM

*Members of the public also have the option to join the meeting over Zoom, a unique meeting ID and password will be provided once you register. To register, click on the link below or copy and paste this into your web browser*

[https://us06web.zoom.us/webinar/register/WN\\_sXETUgfBS8qcVSU7J27xAg](https://us06web.zoom.us/webinar/register/WN_sXETUgfBS8qcVSU7J27xAg)

**6:15 PM – ANTICIPATED NON-PUBLIC SESSION IS BEING HELD IN CONFERENCE ROOM A**

**1. LITIGATION & DISPOSAL OF CITY PROPERTY IN ACCORDANCE WITH RSA 91-A:3, II (d) & (l)**

## AGENDA

- I. WORK SESSION
- II. PUBLIC DIALOGUE SESSION [when applicable – every other regularly scheduled meeting]
- III. CALL TO ORDER [7:00 p.m. or thereafter]
- IV. ROLL CALL
- V. INVOCATION
- VI. PLEDGE OF ALLEGIANCE
  
- VII. ACCEPTANCE OF MINUTES – DECEMBER 16, 2024
  
- VIII. RECOGNITIONS AND VOLUNTEER COMMITTEE REPORTS
  
- IX. PUBLIC COMMENT SESSION (*This session shall not exceed 45 minutes*) – (*participation may be in person or via Zoom*)
  
- X. PUBLIC HEARINGS AND VOTE ON ORDINANCES AND/OR RESOLUTIONS

### First Reading of Ordinance:

- A. First Reading of Ordinance amending to Chapter 1, Administrative Code, Article XVI – Adoption of Fees by Budget Resolution, Section 1.1601 – Purpose, Section 1.1602 – Procedure, Section 1.1603 – Exclusion, Section 1.1604 – Default, of the Ordinances of the City of Portsmouth (***Sample motion – move to pass first reading and schedule a public hearing and second reading for the February 18, 2025 City Council meeting***)

### Public Hearing/Second Reading of Ordinance:

- B. PUBLIC HEARING AND ADOPTION of Resolution Pursuant to RSA 72:39-b Regarding the Elderly Exemption on Assessed Value for Qualified Taxpayers (***Sample motion – to adopt the Elderly Exemption Resolution as presented***)
  - PRESENTATION
  - CITY COUNCIL QUESTIONS
  - PUBLIC HEARING SPEAKERS
  - ADDITIONAL COUNCIL QUESTIONS AND DELIBERATIONS

OPTION 1:

Proposed increase of Elderly Exemption by the Social Security cost-of-living increase

Single           \$55,350 (increase of \$1,350)  
Married         \$72,563 (increase of \$1,770)  
Asset Limit     \$500,000

OPTION 2:

Proposed increase of Elderly Exemption by the November to November consumer price index

Single           \$55,534 (increase of \$1,534)  
Married         \$72,804 (increase of \$2,011)  
Asset Limit     \$500,000

OPTION 3:

Proposed increase of Elderly Exemption

Do Nothing

The elderly exemption shall remain unchanged except as amended hereby.

C. PUBLIC HEARING AND ADOPTION of Resolution Pursuant to RSA 72:39-b Regarding the Disabled Exemption on Assessed Value for Qualified Taxpayers (***Sample motion – move to adopt the Disabled Exemption Resolution as presented***)

- **PRESENTATION**
- **CITY COUNCIL QUESTIONS**
- **PUBLIC HEARING SPEAKERS**
- **ADDITIONAL COUNCIL QUESTIONS AND DELIBERATIONS**

OPTION 1:

Proposed increase of Disabled Exemption by the Social Security cost-of-living increase

Single           \$55,350 (increase of \$1,350)  
Married         \$72,563 (increase of \$1,770)  
Asset Limit     \$500,000

OPTION 2:

Proposed increase of Disabled Exemption by the November to November consumer price index

Single           \$55,534 (increase of \$1,534)  
Married         \$72,804 (increase of \$2,011)  
Asset Limit     \$500,000

OPTION 3:

Proposed increase of Disabled Exemption

Do Nothing

The disabled exemption shall remain unchanged except as amended hereby.

- D. PUBLIC HEARING AND ADOPTION of Resolution Authorizing a Bond Issue and/or Notes of the City under the Municipal Finance Act and/or Participation in the State Revolving Fund (SRF) Loan of up to Three Million Five Hundred Thousand Dollars (\$3,500,000.00) to Assist Customers with Galvanized Service Line Replacements and Fund Service Line Inventory Compliance Efforts (***Sample motion – move to authorize participation in the Drinking Water State Revolving Fund (SRF) Loan Program of up to Three Million Five Hundred Thousand Dollars (\$3,500,000.00), with 71% principal forgiveness, for costs related to assisting customers with galvanized service line replacements and funding the City’s service line inventory compliance efforts***)
- PRESENTATION
  - CITY COUNCIL QUESTIONS
  - PUBLIC HEARING SPEAKERS
  - ADDITIONAL COUNCIL QUESTIONS AND DELIBERATIONS
- E. PUBLIC HEARING AND SECOND READING of Ordinance amendment to Chapter 10, Zoning Ordinance, by Striking Article 5, Measurement Rules, Section 10.515.14; by Amending Section 10.515.13; and by Adding new Sections 10.811.60 and 10.811.61, relating to Accessory Uses to Permitted Residential Uses of the Ordinance of the City of Portsmouth (***Sample motion – move to pass second reading and hold third and final reading at the March 17, 2025 City Council meeting***)
- PRESENTATION
  - CITY COUNCIL QUESTIONS
  - PUBLIC HEARING SPEAKERS
  - ADDITIONAL COUNCIL QUESTIONS AND DELIBERATIONS

XI. CITY MANAGER’S ITEMS WHICH REQUIRE ACTION

A. CITY MANAGER CONARD

**City Manager’s Items Which Require Action:**

1. Acceptance of Parking Utilization Study and Recommendations
2. Acceptance of Several Easements for Property Located at 105 Bartlett Street
3. Request for Public Hearing to Increase State Revolving Loan Fund Authorization for Pease Wastewater Treatment Facility Rehabilitation

## XII. CONSENT AGENDA

- A. Request from Mario LaPosta & Joseph Bisognano of Mamma Luca LLC to install two Projecting Signs at 111 State Street (***Anticipated action – move to approve the aforementioned Projecting Sign Licenses as recommended by the Planning & Sustainability Director, and further, authorize the City Manager to execute the License Agreement for this request***)

**Planning Director's Stipulations:**

- ***The license shall be approved by the Legal Department as to content and form;***
  - ***Any removal or relocation of projecting signs, for any reason, shall be done at no cost to the City; and***
  - ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting signs, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***
- B. Letter from JerriAnne Boggis, Black Heritage Trail, requesting permission to hold Wade in the Water: A Drumbeat for Spiritual Renewal at the African Burying Ground Memorial on Wednesday, June 19, 2025 (***Anticipated action – move to refer to the City Manager with Authority to Act***)
- C. Letter from Rich Clyborne, Gundalow Company, requesting permission to conduct the 2025 Riverfest event on Saturday, July 12, 2025 (***Anticipated action – move to refer to the City Manager with Authority to Act***)
- D. Letter from Bryan Curley, Seacoast Veterans Count, requesting permission to hold the Pack & Boots 5K Road Race on Friday, July 4, 2025 (***Anticipated action – move to refer to the City Manager with Authority to Act***)

## XIII. PRESENTATIONS AND WRITTEN COMMUNICATIONS

- A. Email Correspondence (***Sample motion – move to accept and place on file***)
- B. Letter from Mindy Moore, IAPP, requesting permission to host a VIP event on Wednesday, June 25, 2025 – Thursday, June 26, 2025, at several locations in downtown Portsmouth

## XIV. MAYOR McEACHERN

1. \*Ethics Committee Drawing by Lot

## XV. CITY COUNCIL MEMBERS

### A. COUNCILOR DENTON

1. Sustainability Ordinance (***Sample motion – move to schedule first reading to amend Chapter 1, Article IV, Section 1.413 – Sustainability Committee as outlined***)

### B. COUNCILOR MOREAU

1. \*Update on Zoning Ordinance amendment relating to Accessory Uses to Permitted Residential Uses

## XVI. APPROVAL OF GRANTS/DONATIONS

- A. Acceptance of Donations for Artwork Entitled “Salt Piles” by Carl Austin Hyatt - \$10,000.00 (***Sample motion – move to approve and accept the donations as presented***)
- B. Acceptance of Grant for the Police Department from the NH Department of Safety to purchase night vision equipment - \$11,076.00 (***Sample motion – move to approve and accept the Grant as presented***)
- C. \*Acceptance of ARPA Funded Grant Amendment for Rehabilitation Contract 1 Project (***Sample motion – move to authorize the City Manager to enter into Amendment No. 2 of the ARPA Grant Agreement CW-334106-05 with the State of New Hampshire Department of Environmental Services for modification of the anticipated project substantial completion date to the Sewer Rehabilitation Contract 1 Project by one year to a completion date of April 1, 2026***)
- D. \*Acceptance of Great Bay Resource Protection Partnership Stewardship Grant - \$9,991.00 (***Sample motion – move to authorize the City Manager to enter into a grant agreement to accept and expend funds in the amount of \$9,991.00 from the Great Bay Resource Protection Partnership to conduct the Buffer Revival: Enhancing Tidal Wetland Health and Community Awareness project***)

## XVII. CITY MANAGER’S INFORMATIONAL ITEMS

1. Combined Motor Vehicle and ParkMobile Resident Discount Registration
2. Update on FlashVote Survey Regarding Library Services
3. Snow Operations and Solid Waste Staffing Impacts
4. Status of Federal Funding

**XVIII. MISCELLANEOUS BUSINESS INCLUDING BUSINESS REMAINING UNFINISHED AT PREVIOUS MEETING**

**XIX. ADJOURNMENT [at 10:30 p.m. or earlier]**

*\*Indicates verbal report*

**KELLI L. BARNABY, MMC/CNHMC  
CITY CLERK**